



事務連絡  
2020年7月28日

関係者各位

(一社) 日本トンネル技術協会

## 世界トンネル会議 2020 会議費用一部返金に関してのお知らせ

表題の件に関しまして、執筆者へは返金方法を通知したメールが配信されています。  
サンプル画像を掲載いたしますので内容をご確認頂き、所定の手続きを行ってください。

なお、本件における詳細情報についてはマレーシア事務局より対象者の個別メールアドレスへ周知されています。

記

### 【返金方法】

費用登録した方法により、銀行もしくはクレジットカード会社を通して当該費用の70%  
(現地にて開催されるイベントは100%)が返金される。

以上

会議主催者ウェブサイト

<https://www.wtc.2020.my/>

ITA (国際トンネル協会) ウェブサイト

<https://www.ita-aites.org/>

問合せ先 : (一社) 日本トンネル技術協会  
担当 : 関  
電話 : 03-3524-1755 ファックス : 03-5148-3655  
Email : [noriko.seki@japan-tunnel.org](mailto:noriko.seki@japan-tunnel.org)

【配信内容参照 e メール】

Dear XXXXXX,

Paper ID: XXXXX

Title: XXXXXXXXXXXXX

1. As spelled out in the ITA-IEM joint announcement dated 11 July 2020, IEM commits to refund 70% of monies already paid to WTC 2020 by sponsors, exhibitors and registered participants and 100% refund for the charges paid by registered participants for side events such as Gala dinner, site visits, etc. The full joint announcement can be found via:

<https://www.wtc2020.my/UserUploaded/Website/4128//WTC%202020%20Announcem%20to%20sponsors%20exhibitors%20&%20delegates.pdf>

2. The refund form for paid authors can be downloaded from:

<https://www.dropbox.com/s/t2rrr0ch11swzbc/WTC%202020%20Refund%20Form%20fo%20Author%2024072020.pdf?dl=0>

3. Please take note that refund will only be processed upon submission of your final manuscript and pre-recorded PowerPoint presentation.

4. We look forward to your participation in WTC 2020. Please do not hesitate to contact Athirah at +603-7958 6851 of IEMTC or e-mail to [wtc2020paper@gmail.com](mailto:wtc2020paper@gmail.com) if you have any further clarification on this matter.

Thank you.

Yours sincerely,

Athirah

on behalf of

Ir. Dr. Ooi Teik Aun

Organising Chairman

ITA – AITES World Tunnel Congress (WTC 2020) and General Assembly c/o IEM  
TRAINING CENTRE SDN BHD (0127273K) / SST ID No. B16-1901-32000051 Wisma  
IEM, 21, Jalan Selangor, P.O. Box 224 (Jalan Sultan),  
46720 Petaling Jaya, Selangor Darul Ehsan, Malaysia



**ITA-AITES World Tunnel Congress (WTC) 2020 and 46<sup>th</sup> General Assembly**  
Kuala Lumpur Convention Centre, Malaysia

**REFUND FORM FOR ITA-AITES WORLD TUNNEL DIGITAL CONGRESS 2020 (WTC 2020) IN MALAYSIA**

**11 – 17 SEPTEMBER 2020 DIGITAL WTC 2020 KUALA LUMPUR**

Personal Details

Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Organisation / Company: \_\_\_\_\_

PAYMENT INFORMATION	
Invoice Number: IEM/TC	Official Receipt:
Payment Method:	<input type="checkbox"/> I-Pay <input type="checkbox"/> Credit Card <input type="checkbox"/> Telegraphic Transfer <input type="checkbox"/> Others
BANK DETAILS FOR REFUND PAYMENT	
Account Number / Card Number:	
Bank Name / Issuer Bank:	
Account Name / <b>Card Holder's Name:</b>	
<b>Card Holder's Billing Address:</b>	
Transaction & Settlement Date:	
Transaction & Settlement Amount:	
Reference Number/Transaction ID/IBAN Code/SWIFT Code:	
Approval Code:	
Contact Number:	
I, hereby accept in total the ITA-IEM joint Announcement enclosed as full and final settlement of all claims and will participate in the WTC 2020 Digital Congress at no extra cost. I have submitted my Pre-recorded PowerPoint Presentation for WTC 2020 fully digital platform as Author.	
Signature:	Date:

Please complete the form and email to World Tunnel Congress 2020 Secretariat  
Tel: 603 7958 6851 | Fax: 603 7958 3854 | Email: [wtc2020@iem.org.my](mailto:wtc2020@iem.org.my)